Greater Charlotte Region Autonomous & Connected Vehicles (ACV) Taskforce
Accepted: April 20, 2018

I. **Purpose of the ACV Taskforce**

The primary function of the ACV Taskforce is to take responsibility for furthering the discussion from the Fall 2017 ACV workshop series by identifying priorities and investigating implementation actions to prepare the greater Charlotte region for autonomous and connected vehicles. Primary focus will be:

- Assess the *Automated and Connected Vehicle (ACV) Roadmap, Actions to Prepare the Greater Charlotte Region* recommendations developed out of the greater Charlotte region's Fall 2017 ACV Workshop series and identify key actions or steps that local governments, transportation planning organizations, and key stakeholders can begin acting on.
- Develop strategic and tactical action items for the Task Force that are both attainable in the near term and move identified steps flowing from the ACV Road Map forward.

II. **Mission Statement**

The mission of the ACV Taskforce is to identify and affirm immediate actions that can be implemented regionally, while directing investigation into long-term strategies (e.g.-research, resources, policy, etc.), to prepare our communities, region and organizations for autonomous and connected vehicles.

III. **Composition**

The ACV Taskforce will be made of local government, private sector, MPO/RPO staff and other stakeholder representative organizations.

Name	Role	Agency
Michelle Nance	Project Sponsor	CCOG
Jason Wager	Project Manager	CCOG
Andy Bailey Brian Wert	Co-Members	NCDOT
Stuart Basham	Member	NCDOT, Regional Rep
Debbie Collins	Member	NCDOT
Bob Cook	Member	CRTPO
Yolanda DeLong	Member	PARSONS
Anna Gallup	Member	CDOT
Joe Geigle	Member	FHWA
Darlene Heater	Member	University City Partners
Chris Herrmann David Hooper	Co-Members	RFATS (SC)
Mayor Michael Herron	Member	Village of Misenheimer
Alan Kathman	Member	FLIR

Name	Role	Agency
Larry Kopf Jason Lawrence	Co-Members	CATS
Sushil Nepal	Member	Huntersville
Tony Tagliaferri	Member	NCDOT
David Williams	Member	Gaston County

IV.   Roles

Team members are asked to attend ACV Taskforce meetings and leverage their experience, expertise, and insight to provide support and guidance. ACV Taskforce members agree to:

1. Attend Team meetings and prepare appropriately
2. Advise on ACV related issues, priorities, projects, and funding needs
3. Serve as a forum for discussion of issues and ideas
4. Provide specific local expertise, including identifying emerging issues
5. Provide input on community and regional priorities
6. Relay information to constituents after each meeting
7. Promote the sharing of information between the private and public sectors
8. Participate in the development of immediate "next best" action steps
9. Assist in implementation and education of the public, private industry, and public and elected officials
10. Maintain a focus on initiatives and recommendations that benefit the entire region; and
11. Present recommendations from the study at the end of the process to their individual organizations.

CCOG project team agrees to:
1. Provide ACV Taskforce members the opportunity to collaborate with other agencies and groups on making recommendations for the project
2. Effectively manage the scope, schedule, and process
3. Keep ACV Taskforce members informed of progress
4. Manage logistics for meetings; and
5. Conduct broader engagement and research activities as necessary to inform and engage the ACV Taskforce and/or other stakeholders.

V.   Meetings
The team will meet up to six (6) times or as required to ensure the progress of the taskforce and identification of next steps.